

THE
PEW
CHARITABLE TRUSTS

Latin American
Fellows Program
in the Biomedical Sciences

Application Instructions for the 2015 Award

To apply go to www.pewlatinfellows.org. The application opens on July 15, 2014.

Deadline: 12 pm (noon) EST October 1, 2014

Materials for the applicant to complete and submit through <http://apply.pewlatinfellows.org>:

1. Curriculum vitae

The following information should be entered into the space provided in section 1 of the online application:

- a) Proposed research
- b) Proposed postdoctoral sponsor (Advisor)
- c) Personal and contact information
- d) Undergraduate and graduate education
- e) Experience
- f) Honors and awards
- g) Publications: articles published or in press by peer-reviewed journals for which you were an author

2. Other support

In section 2, enter additional research support, committed and applied for, and its source.

3. Statements

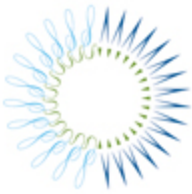
All statements must be written by the applicant and entered in the space provided on the online application. Each statement may not exceed 1400 characters:

- a) Statement of intent to return to Latin America
- b) Statement of most significant contribution during graduate research

4. Proposal of Research

The following files should be saved in PDF format and uploaded in section 4 of the application:

1. *Abstract of proposed research*



- Download the pre-formatted abstract template from the link in section 4 of the application. The research abstract should be entered into this single page fillable PDF template.
- Abstract text may not exceed the provided space in the online template.

The abstract should be a brief synopsis of the proposed research to be undertaken in the training period. It is to be written by the applicant; if assistance is provided by the proposed advisor, this must be stated in the advisor's reference letter.

Formatting details for the research abstract:

- Text only, no embedded figures or pictures.
- The abstract template is pre-formatted to use size 12 Times New Roman font.
- The header information on the top of the template must be completed by the applicant

2. Description of proposed research

- Download the description of proposed research cover page from the link in section 4 of the application. The information on the top of the cover page must be completed by the applicant. No description of research text should be on the cover page.

The description of proposed research should include a statement of the project to be undertaken, its aims and objectives, the methods to be used, and the potential significance of the research.

Formatting details for the description of proposed research:

- No specific font is required. Use one inch margins and double spacing for all pages.
- You may include embedded figures. Captions should be in 12-point font, single-spaced.
- The length may not exceed five double-spaced pages. The cover page does not count toward the five-page, double-spaced limit. No description of research text should be on the cover page.
- References should be included at the end of the description and are not counted toward the five-page, double-spaced page limit.

Please note: Both the abstract and the description of proposed research must be written by the applicant. **If assistance is provided by the proposed postdoctoral sponsor, this must be stated in the sponsor's reference letter.**

Materials for others to complete and submit to the Pew program office:

5. Three reference letters from individuals familiar with the applicant's work

- Download the reference letter cover page from the link in section 5 of the application. The information on the top of each cover page must be completed by the applicant before sending them to referees for completion.

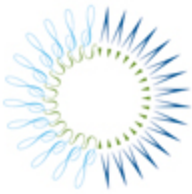
Referees must include the following in their letters: a description of the author's relationship to the applicant, the specific qualities of the applicant that make him or her suitable to be awarded a Pew fellowship, and a ranking of the applicant in comparison with the author's previous trainees, if applicable. The letter should also include a description of the applicant's capability for scientific creativity or innovation.

Referees should sign, scan, and email a PDF file of the confidential, completed cover page and letter by the application deadline to Alli Rains, program assistant, Pew Latin American Fellows Program in the Biomedical Sciences, at arains@pewtrusts.org. Any questions or concerns should be directed to Alli via email or at 215-575-4851.

6. Letter of commitment and the CV from proposed postdoctoral sponsor

- Download the letter of commitment cover page from the link in section 6 of the application. The information on the top of the cover page must be completed by the applicant before sending it to the Sponsor for completion.

This letter should contain a statement of commitment from the sponsor to host the applicant at the sponsoring institution and to serve as a mentor to the applicant. The sponsor must indicate a plan of training for the applicant as it relates to his or her research over the next few years. The sponsor will be responsible for monitoring the expenditure of the Pew funds, authorizing all purchases by the fellow of equipment and supplies to set up a laboratory at his or her home institution and overseeing the accurate completion of annual financial and progress reports by the fellow. Please note that the salary of the Fellow should be made equal to that of other postdoctoral fellows at the same level at the sponsoring institution.



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Supplemental compensation to augment the award stipend is required as suggested by NIH salary guidelines for postdoctoral fellows (<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-14-046.html>), as are full medical benefits. Both supplemental compensation and benefits must be addressed in the sponsor letter. If supplemental compensation and medical benefits are not covered in the letter, the applicant cannot be considered further for an award.

The letter of commitment is considered confidential, and a signed, completed letter, in addition to this cover page, should be scanned and emailed as a PDF file to Alli Rains, program assistant, Pew Latin American Fellows Program in the Biomedical Sciences, at arains@pewtrusts.org. If the sponsor has any questions, he or she should contact Alli via email or at 215-575-4851.

7. Submit

- Preview your completed application before submission. Applicants may preview the application in progress as often as they wish prior to submission. To preview the completed application, it is best to use Internet Explorer as the browser.
- The submission button appears below the preview. Once the submission button has been clicked, the application is complete. To submit an updated version of the application or edit the submitted application, complete the edits in the application and click the submit button again, it will override the previous submission.

Please note: A confirmation email will not be sent.

For assistance, please contact

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